

**CERTIFICATE IN APPLIED MANAGEMENT (HUMAN SERVICES)
COURSE CALENDAR 2019**

MODULE	RELEASE DATE / VIRTUAL CLASSROOM	WORKSHOP SEMINAR / TUTORIAL	ASSIGNMENT LAST POSTING DATE
1. Management, Professional Development and Ethics	Monday 14th January 2019	Monday 21st January 2019	Sunday 10th February 2018
2. Key Management Skills	Monday 11th February 2019	Monday 18th February 2019	Sunday 24th March 2019
3. Budget Management	Monday 25th March 2019	Monday 1st April 2019	Sunday 5th May 2019
4. Essential Employment Law	Monday 6th May 2019	Monday 13th May 2019	Dual Assessment Assignment: Sunday 9th June 2019 Online Exam: Monday 10th June 2019
5. Managing for Regulation and Inspection	Monday 10th June 2019	Monday 17th June 2019	Sunday 14th July 2019
6. Managing Service Quality and Safeguarding	Monday 15th July 2019	Monday 22nd July 2019	Sunday 18th August 2019 (Please Note: There are no extensions permitted on final assignment)

N.B. Please note that these dates are provisional.