

**HIGHER CERTIFICATE IN APPLIED MANAGEMENT (HUMAN SERVICES)
COURSE CALENDAR 2018-2019**

MODULE	RELEASE DATE / VIRTUAL CLASSROOM	WORKSHOP SEMINAR / TUTORIAL	ASSIGNMENT LAST POSTING DATE
1. Creative Problem Solving and Action Learning	Monday 5th November 2018	Monday 12th November 2018	Sunday 15th December 2018
2. Management of the Individualised Service	Monday 7th January 2019	Monday 14th January 2019	Sunday 17th February 2019
3. Financial Management	Monday 18th February 2019	Monday 25th February 2019	<u>Examination Only:</u> Monday 25th March 2019
4. Human Resource Management and Supervision	Monday 25th March 2019	Monday 1st April 2019	Sunday 28th April 2019
5. Managing Change	Monday 29th April 2019	Monday 13th May 2019	Sunday 16th June 2019 (Please Note: There are no extensions permitted on final assignment)

N.B. Please note that these dates are provisional.