



Declaration of Status for application to a Modular Course under the current HEA initiative.

I declare that I am submitting this signed declaration as a supporting document to my online application for possible enrolment in: (please complete sections A, B and C below)

A: Course title: _____

If you are enrolled in another course that will overlap with this OTC HEA modular course in January/February, please state the title below. If you are not enrolled elsewhere please state 'None'.

Also enrolled in: _____

Note: Past pupil of the OTC? State the year that you completed your previous OTC course: _____

- B: Category (please circle one):**
- a) Unemployed
 - b) Employed
 - c) Receiving PUP
 - d) Receiving WSS
 - e) Returner

| Category | Note |
|---|--|
| Unemployed – receiving unemployment benefit | Documentary evidence required such as proof of unemployment benefit. No course fee payment is required for any OTC level 6 or level 7 course. |
| Employed | Require documentary evidence – OTC Employer Verification form signed, or a copy of an employer ID card, or payslip or correspondence proving employment at the current time. HEA requires a 10% course fee payment for OTC level 7 courses. No course fee payment is required for level 6 courses. |
| Wage Subsidy Scheme | Counts as Employed. |
| Pandemic Unemployment Payment | Counts as Unemployed. |
| Returner - returning to education | Not employed or unemployed - usually someone who has been a 'homemaker' and is returning to education. Require documentary evidence in the form of a declaration witnessed by a Peace Commissioner/Solicitor. No course fee is required for any OTC level 6 or level 7 course. |

C. Residency Requirement:

I declare that I am: (please circle a or b)

- a) an Irish and/or E.U. citizen/passport holder
- b) resident in Ireland for 3 of the last 5 years and will furnish my proof of address and my Stamp 4 Visa documentation as proof of commencement date.

Print Name: _____

Signed: _____ Date: _____