



Declaration of Status for application to a Modular Course under the current HEA initiative.

I declare that I am submitting this signed declaration as a supporting document to my online application for possible enrolment in: (please complete sections A, B and C below)

A: Course title: _____

If you are enrolled in another course that will overlap with this OTC HEA modular course in September, please state the title below. If you are not enrolled elsewhere please state 'None'.

Also enrolled in: _____

Note: Past pupil of the OTC? State the year that you completed your previous OTC course: _____

- B: Category (please circle one):**
- a) Unemployed
 - b) Employed
 - c) Receiving PUP
 - d) Receiving WSS
 - e) Returner

Category	Note
Unemployed – receiving unemployment benefit	Documentary evidence required such as proof of unemployment benefit. No course fee payment is required for any OTC level 6 or level 7 course.
Employed	Require documentary evidence – OTC Employer Verification form signed, or a copy of an employer ID card, or payslip or correspondence proving employment at the current time. HEA requires a 10% course fee payment for OTC level 7 courses. No course fee payment is required for level 6 courses.
Wage Subsidy Scheme	Counts as Employed.
Pandemic Unemployment Payment	Counts as Unemployed.
Returner - returning to education	Not employed or unemployed - usually someone who has been a 'homemaker' and is returning to education. Require documentary evidence in the form of a declaration witnessed by a Peace Commissioner/Solicitor. No course fee is required for any OTC level 6 or level 7 course.

C. Residency Requirement:

I declare that I am: (please circle a or b)

- a) an Irish and/or E.U. citizen/passport holder
- b) resident in Ireland for 3 of the last 5 years and will furnish my proof of address and my Stamp 4 Visa documentation as proof of commencement date.

Print Name: _____

Signed: _____ Date: _____