



*Provisional: 19<sup>th</sup> July 2022*

**CERTIFICATE IN APPLIED MANAGEMENT (HUMAN SERVICES)  
COURSE CALENDAR 2022-2023**

<b>MODULE</b>	<b>RELEASE DATE / VIRTUAL CLASSROOM</b>	<b>WORKSHOP SEMINAR / TUTORIAL</b>	<b>ASSIGNMENT LAST POSTING DATE</b>
<b>1. Management, Professional Development and Ethics</b>	<b>Monday 7<sup>th</sup> November 2022</b>	<b>Monday 14<sup>th</sup> November 2022</b>	<b>Sunday 18<sup>th</sup> December 2022</b>
<b>2. Key Management Skills</b>	<b>Monday 2<sup>nd</sup> January 2023</b>	<b>Monday 9<sup>th</sup> January 2023</b>	<b>Sunday 12<sup>th</sup> February 2023</b>
<b>3. Budget Management</b>	<b>Monday 13<sup>th</sup> February 2023</b>	<b>Monday 20<sup>th</sup> February 2023</b>	<b>Sunday 26<sup>th</sup> March 2023</b>
<b>4. Essential Employment Law</b>	<b>Monday 27<sup>th</sup> March 2023</b>	<b>Monday 3<sup>rd</sup> April 2023</b>	<b>Dual Assessment Assignment: Sunday 7<sup>th</sup> May 2023 Online Exam: Monday 8<sup>th</sup> May 2023</b>
<b>5. Managing for Regulation and Inspection</b>	<b>Monday 8<sup>th</sup> May 2023</b>	<b>Monday 15<sup>th</sup> May 2023</b>	<b>Sunday 18<sup>th</sup> June 2023</b>
<b>6. Managing Service Quality and Safeguarding</b>	<b>Monday 19<sup>th</sup> June 2023</b>	<b>Monday 26<sup>th</sup> June 2023</b>	<b>Sunday 30<sup>th</sup> July 2023</b>

N.B. Please note that these dates are provisional. Workshops are conducted via Zoom, 10am – 3pm.