

**CERTIFICATE IN APPLIED MANAGEMENT (HUMAN SERVICES)
COURSE CALENDAR 2023**

MODULE	RELEASE DATE / VIRTUAL CLASSROOM	WORKSHOP SEMINAR / TUTORIAL	ASSIGNMENT LAST POSTING DATE
2. Key Management Skills	Monday 2nd January 2023	Monday 9th January 2023	Sunday 12th February 2023
3. Budget Management	Monday 13th February 2023	Monday 20th February 2023	Sunday 26th March 2023
4. Essential Employment Law	Monday 27th March 2023	Monday 3rd April 2023	Dual Assessment Assignment: Sunday 7th May 2023 Online Exam: Monday 8th May 2023
5. Managing for Regulation and Inspection	Monday 8th May 2023	Monday 15th May 2023	Sunday 18th June 2023
6. Managing Service Quality and Safeguarding	Monday 19th June 2023	Monday 26th June 2023	Sunday 23rd July 2023
1. Management, Professional Development and Ethics	Monday 24th July 2023	Monday 31st July 2023	Sunday 27th August 2023 (Please Note: There are no extensions permitted on final assignment)

N.B. Please note that these dates are provisional. Workshops are conducted via Zoom from 10am – 3pm.