



Dear Colleagues,

It is freezing weather these days but let us warm you with some excellent CPD short course offerings. But most of all, we at the OTC would like to warmly welcome Nicola Davis to our Administration team.

Nicola comes to the OTC with a wealth of experience in customer service and administration. Nicola will work part-time each morning coordinating the busy administration of our CPD applications. We are so happy to have Nicola aboard the OTC ship!

We know that these are busy times for everyone but please take a moment to scan over our training opportunities in February and March. Why not start the year off with some sector-specific education?

**Remember, the OTC is of the sector, for the sector!**

### Social Care:

**Deadlines for Applying for the following courses:**

Closed, but...

[BA in Social Care](#) - 3 Years - QQI Level 7.

Please note: single module CPD options are now available in the coming weeks: **Contact Conor** on [cmurray@opentrainingcollege.com](mailto:cmurray@opentrainingcollege.com) for information on February's module, *Communications in Social Care*.





**Jan 27th:** [Certificate in Autism, Wellbeing and PBS](#) - 12 wks, 2 modules, Special Purpose Level 7, QQI, €995 - starts Feb 10th, 2023.

**Feb 8th:** This is the 'go to' course for job coaches!  
[Certificate in Supported Employment](#) - 12 wks, QQI Level 7, €995 - starts Feb 22nd, 2023.

**Feb 15th:** [Certificate in Focus on the Individual](#) - 6 wks, QQI, Level 6, €395 - starts Mar 1st, 2023.  
Perfect course for Person Centred Planning!

## Management:

Deadlines for Applying for the following courses:

**Feb 6th:** This course is perfect for Persons In Charge!  
[Certificate in Managing Service Quality](#) - 6 wks, QQI, Level 6, €395 It is part of the popular 'Fast track' management CPD course and compliant with HIQA management training requirements - starts Feb 20th



Best wishes,  
Conor  
086 0756580  
cmurray@opentrainingcollege.com

OTC, Willowfield Park, Goatstown, Dublin 14  
Tel: 01-2988544  
Email: [info@opentrainingcollege.com](mailto:info@opentrainingcollege.com)

