

Provisional: 18th October 2023

**CERTIFICATE IN APPLIED MANAGEMENT (HUMAN SERVICES)
COURSE CALENDAR 2023-2024**

MODULE	RELEASE DATE / VIRTUAL CLASSROOM	WORKSHOP SEMINAR / TUTORIAL	ASSIGNMENT LAST POSTING DATE
1. Management, Professional Development and Ethics	Monday 6 th November 2023	Monday 13 th November 2023	Sunday 17 th December 2023
2. Key Management Skills	Monday 1 st January 2024	Monday 8 th January 2024	Sunday 11 th February 2024
3. Budget Management	Monday 12 th February 2024	Monday 19 th February 2024	Sunday 24 th March 2024
4. Essential Employment Law	Monday 25 th March 2024	Monday 8 th April 2024	Dual Assessment Assignment: Sunday 12 th May 2024 Online Exam: Monday 13 th May 2024
5. Managing for Regulation and Inspection	Monday 13 th May 2024	Monday 27 th May 2024	Sunday 23 rd June 2024
6. Managing Service Quality and Safeguarding	Monday 24 th June 2024	Monday 1 st July 2024	Sunday 28 th July 2024 (Please Note: There are no extensions permitted on final assignment)

N.B. Please note that these dates are provisional.