



Certificate in Training and Development: QQI Level 6 Special Purpose Award, 6S3372
Online Spring Rollout 2024: 21st of February - 31st of May 2024

The course starts on the 21st of February 24	You are welcome to attend an optional Zoom Orientation Session with the Programme Team from noon until 1 on the 21st of February 2024.
Module 1: Training Needs Identification and Design	
Online Workshop 1	Monday, 26th of February 2024
Online Workshop 2	Monday, 4th of March 2024
Module 1 Submission Deadline	Friday, 19th of April 2024
Module 2: Training Delivery and Evaluation	
The second module will start on the 22nd of April, with the 3rd workshop.	
Online Workshop 3	Monday, 22nd of April 2024
Online Workshop 4	Monday, 29th of April 2024
Student Online Presentations Assessments	<i>We will finalise the details of this presentation assessment in consultation with the group. The provisional date is the 20th of May, 2024.</i>
Module 2 Submission Deadline	Friday, 31st of May 2024

Workshops with comfort and lunch breaks will run from 9.30 a.m. to 3.30 p.m.

Attendance at these workshops is a mandatory requirement. An expert external presenter and experienced College staff will facilitate these online Zoom workshops using lectures/presentations, small group work, and individual activities. These workshops will build upon the programme resources, such as the interactive module handbook via the College’s eLearning platform, MyOTC, available throughout the programme.

Your Tutor is available by email and mobile for the duration of the programme. They will arrange online group/individual tutorials in consultation with participants. The group tutorials are usually 45-minute sessions during the day or evening.